The OSU Museum of Art is seeking a positive, professional, & enthusiastic student to fill the Academic Initiatives Internship position.

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<tr>
<th>Position Title</th>
<th>Museum Education Intern: Academic Initiatives &amp; Collections Internship</th>
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<tbody>
<tr>
<td>Position Type</td>
<td>Undergraduate of sophomore level or higher student staff, part-time, paid internship</td>
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<td>Location Address</td>
<td>720 South Husband Street, Stillwater, OK 74074</td>
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<td>Hiring Supervisor</td>
<td>Christina Elliott, Associate Curator of Education (Academic Initiatives)</td>
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<td>Hiring Wage</td>
<td>$9.00/hour</td>
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<td>Work Schedule</td>
<td>Business Hours: Monday – Friday, 8:00 AM – 5:00 PM. Occasional Saturdays and evening hours required for special events. 10 – 20 hours/week depending on availability. Must have 2+ hours of consecutive availability. Looking for a commitment of Fall 2021 and Spring 2022.</td>
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| Job Summary                                | The Academic Initiatives Intern Program allows students to gain skills in arts-based research, educational content creation, video editing, and marketing. This intern will help with university museum programing, but also focus on developing educational materials for the Charles Little Collection of Native American Art.  
  • Conduct research artists and objects in the C. Little collection & writing reports on findings.  
  • Produce educational materials for the C. Little Collection; worksheets, activities, tour notes, summary text for long looking, and more.  
  • Produce videos based on the artworks from the collection or the current exhibitions.  
  • Greet and educate visitors on museum etiquette. Introduce the current exhibit.  
  • Assist with Guest Lecturer events.  
  • Facilitate connections and conversations with university faculty, staff, organizations, and clubs.  
  • Help develop university museum events.  
  • Staff events, including set up, break down, cleaning, and closing the museum.  
  • Maintain a clean environment. Facilitate and/or lead guided tours. |
| Qualifications                              | Minimum Qualifications  
  • Enrolled or planning to enroll in 3+ credit hours at OSU for the upcoming semester  
  • Professional attitude  
  • Availability for 2021-2022 academic year  
  • Comfortable working in an environment with a varied pace  
  • Comfortable with public speaking and being on camera |
  Preferred Qualifications  
  • Able to do independent research on art objects and write reports  
  • Strong interest in history, art history, writing, communications, or education  
  • Interest in Native American art and Mid-South American artists |
| Applicant Instructions                      | Required: Submit application and resume to museum.okstate.edu/learn/students.html  
  Preferred: Availability for upcoming semester (Fall 2021) |
| Priority Deadline                           | April 25, 2021 |
Student positions are posted on HireOSUgrads.com to better inform students of potential job opportunities and to ensure access, fairness, and transparency in the process of employing students at OSU through the use of a centralized job listing program.

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