Associate Curator of Education
The OSU Museum of Art is seeking an experienced, energetic, detailed-oriented person to serve as its Associate Curator of Education (ACoE) for Public Programs who will build upon current strengths and develop K12 programs in concert with the Education team's recently completed interpretive plan and the growing needs of our public partners. The ACoE supports the OSUMA’s mission, vision, and values to support accredited museum standard of practice. This is an exciting period of growth for the museum, and a unique opportunity to develop deeper engagement with our diverse K12 and regional communities. This is a full time position that includes evening and weekends, and reports to the Director.

Job Responsibilities:
Serves with the Education and Programming Coordinator and Curator of Education and Public Programming for School and Teacher Programs and for Family and Outreach Programs as the management team responsible for implementing the Museum’s dynamic education plan.

K12/Community Outreach: 55%
- Outreach to regional K12 school administrators and educators.
  - Develop and maintain partnerships with K12 school administrators and educators; home-schooled students and educators, virtual/online communities, early childhood and preschool programs, after-school and teen programs; teacher in-service and professional development programs.
  - Build relationships with diverse audiences and assess community needs related to parenting and family support services that inform relevant, inclusive, and effective educational offerings.
  - Recruits, leads, and manages docent education sessions for new K12 docent candidates.
  - Provide innovative strategies for teaching with art and object-based multidisciplinary curriculum that is specific to an exhibition or collection, and outreach programming for the museLAB nomadic studio.
  - Leads interactive tours and workshops; knowledge of instructional experience in a classroom or workshop setting is required.
• Supervising, scheduling, presenting, and managing school tours
  o Budgeting for busing and workshops.
  o Coordinating with Museum collections and exhibitions to provide engaging experiences for K12 educational outreach programs.
  o Assists with managing schedules and training of Museum Associates (student staff).
  o Works with education staff to generate reports related to program performance for evaluation and grant funding sources.
  o Assist with budget preparation; ordering supplies; and writing policies and procedures for educational programming.

• Building and maintaining a network of partnerships inclusive of a broad community to drive user participation and meet evolving community educational needs.
  o Maintaining effective management systems that support participant recruitment, program delivery, and evaluation strategies.
  o Collaborates with the OSU Prairie Arts Center and other community partners to create relevant educational programming.

Programs: 40%
• In support of educational programs designed to be inclusive and accessible to people of all ages, collaborate in the research, development, publication, and assessment of support materials for educational programs that encourage curiosity and explorations of works of art.
  o Including: Family, gallery, and curriculum guides; artLAB programming; Second Saturdays; interpretive materials such as videos and presentations to communicate basic museum functions and programs; and participates in development of other digital technology for programming and social media.
  o The ACoE works closely and collaboratively with staff to advise content on marketing and public relations materials pertaining to K12 and family programming.

• Participates with other educators in preparing and presenting public gallery talks, public lectures and tours on the collection, as needed, at the Museum and in the community.

• Assist with the planning, implementation, and evaluation of evening and monthly programs such as Second Saturday, Final Fridays, writingLAB, artLAB, Kravis innovationLAB and other family-focused programming.
Volunteer Programs: 5%

- Serves as Art Advocate education committee member to advocate for K-12 public school funding and facilitate access to the Museum’s exhibitions and programming.
  - Works with Art Advocate Board and OSUMA staff to oversee need-based scholarship program for tours and busing.

The successful candidate must be an exceptional communicator through written communications and public speaking. Must be a team player with a commitment to diversity and inclusion, a positive attitude, the ability to multi-task, and balance roles as an educator, administrator and manager. Bilingual language skills a plus.

**Required qualifications:**

- Education/Experience: Bachelor’s Degree in Art Education with Teaching Credentials
- Experience may substitute for credentials
- Two (2) years of experience in the field of Museum Education
- Proficient in Microsoft Office Applications, adaptable to learn new software

**Preferred:**

- Education/Experience: Master’s Degree in Art Education
- Three to Five (3-5) years of experience in the field of Museum Education
- Proficiency in digital media and production of interactive learning materials