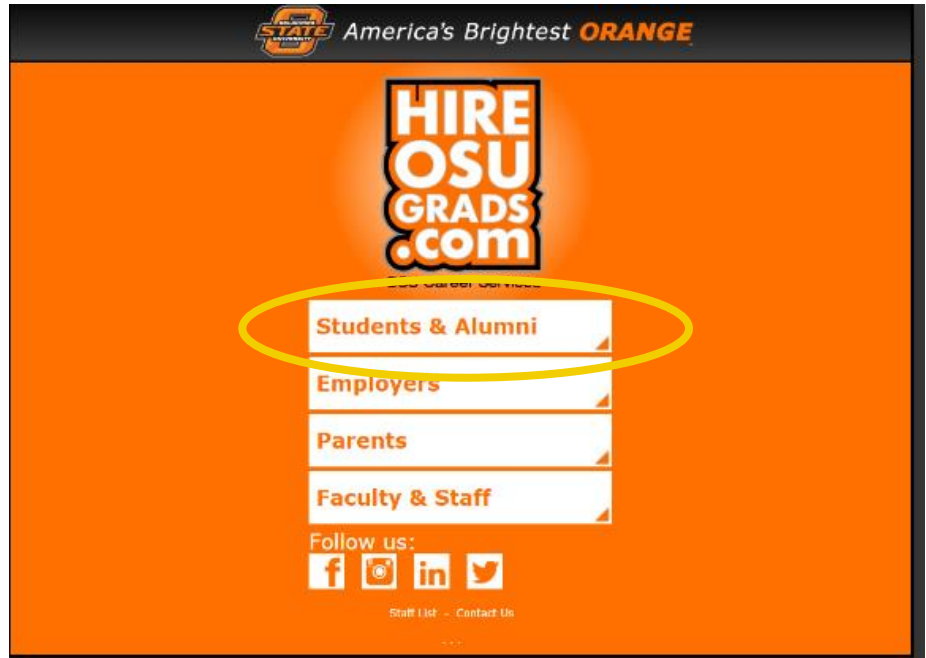
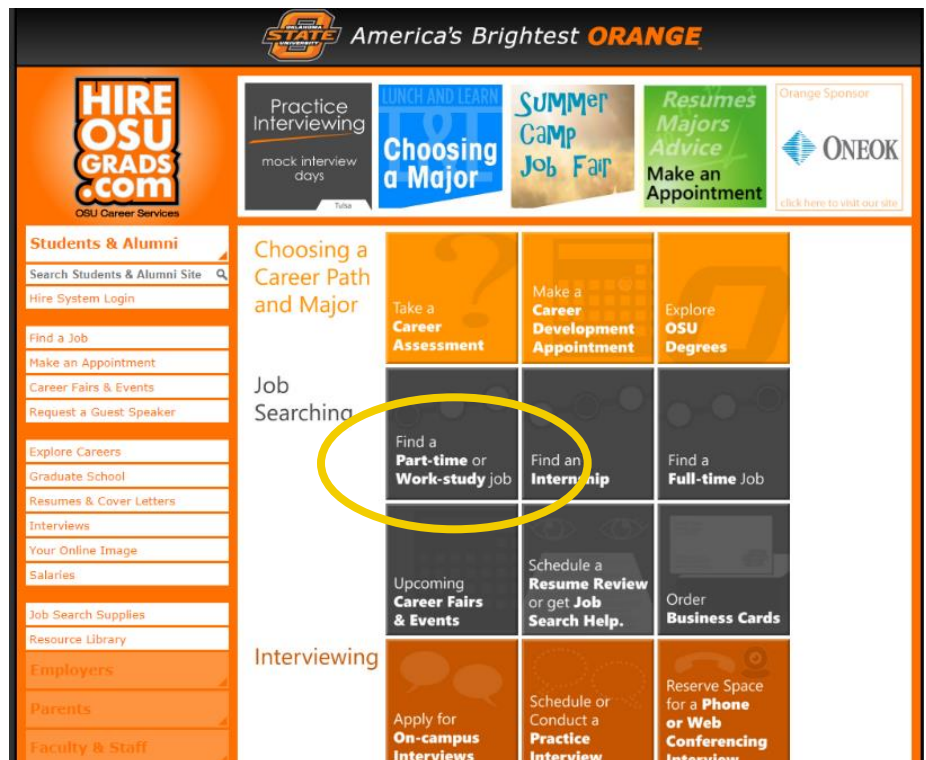


USING HIREOSUGGRADS.COM

1. Go to Hireosugrads.com.



2. Click "Students and Alumni."



3. Click “Find a part-time or work-study job.”

The screenshot shows the OSU Career Services website with the following elements:

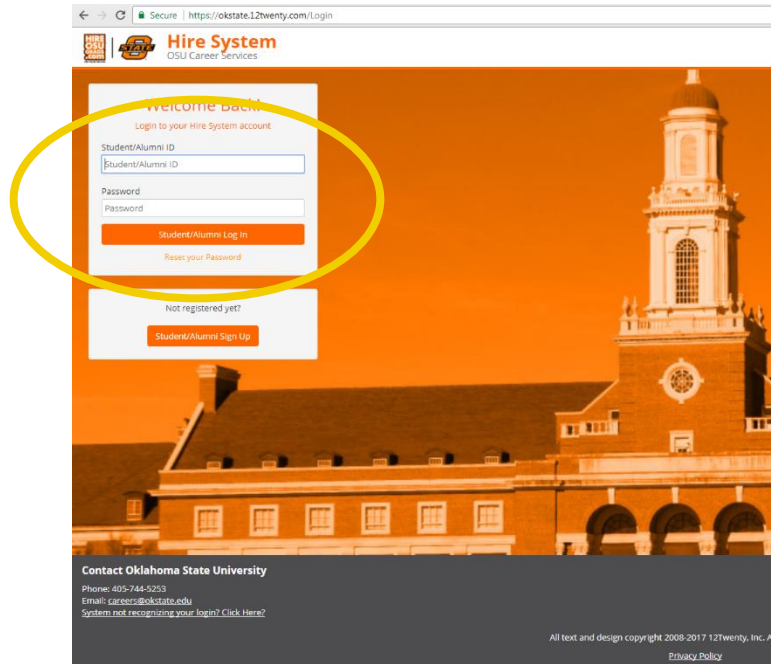
- Header:** "OSU America's Brightest ORANGE"
- Navigation Menu (left):**
 - Students & Alumni
 - Search Students & Alumni Site
 - Hire System Login
 - Find a Job
 - Part-Time Jobs
 - Internships
 - Full-Time Jobs
 - Make an Appointment
 - Career Fairs & Events
 - Request a Guest Speaker
 - Explore Careers
 - Graduate School
 - Resumes & Cover Letters
 - Interviews
 - Your Online Image
 - Salaries
 - Job Search Supplies
 - Resource Library
 - Employers
 - Parents
 - Faculty & Staff
- Top Promotional Tiles:**
 - Practice Interviewing: mock interview days
 - LUNCH AND LEARN: Choosing a Major
 - SUMMER CAMP Job Fair
 - Resumes Majors Advice: Make an Appointment
 - Career Center Sponsor: Williams
- Main Content Area:**
 - Part-Time Jobs:** Whether it is on or off campus, a part-time job or work-study position can help reduce the financial burden of college, give you career exploration and experience opportunities, and build your professional network.
 - On-Campus Jobs:** On-Campus positions usually offer 12 to 20 hours of work per week. Positions vary from clerical, technical, food service or general labor positions.
 - Work-Study:** Work-Study positions help students with financial needs, allowing them to earn money without impacting financial aid options. Most positions on campus can be filled by work-study recipients. If you find a campus position and the department is unfamiliar with work-study, they should contact Office of Scholarships and Financial Aid, which coordinates the work-study program at OSU.
 - Once you have been awarded Federal Work-Study (FWS), you will need to:**
 - Accept the award through my.okstate.edu portal. For instruction on how to accept your award, click [HERE](#).
 - Locate and apply for positions using the methods below.
 - If selected for an interview be sure to take a copy of the most recent FWS award letter.
 - If you receive notification of a change in your FWS award, you must notify your employer.
 - For more information about work-study, click [HERE](#).
 - How to find On-Campus Jobs:**
 - The Hire System
 - Not all departments post with us, we also recommend job searching through:**
 - Campus billboards
 - Networking

4. Choose to “Sign-up” or “Login.”

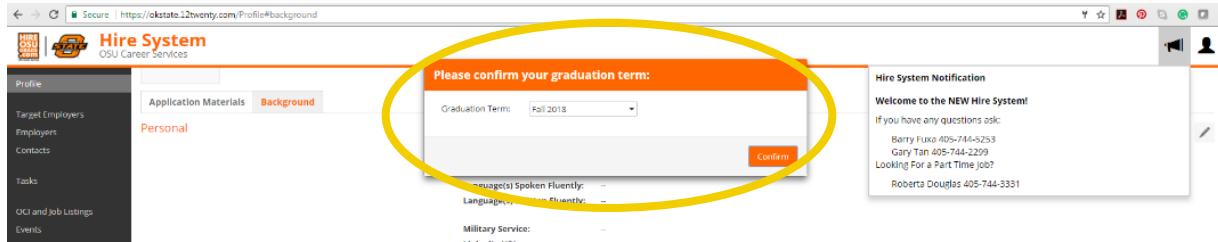
The screenshot shows the OSU Career Services website with the following elements:

- Header:** "OSU America's Brightest ORANGE"
- Navigation Menu (left):** (Same as in the previous screenshot)
- Top Promotional Tiles:**
 - Practice Interviewing: mock interview days
 - LUNCH AND LEARN: Choosing a Major
 - SUMMER CAMP Job Fair
 - Resumes Majors Advice: Make an Appointment
 - Platinum Sponsor: CINTAS (READY FOR THE WORKDAY)
- Main Content Area:**
 - Hire System Login Instructions**
 - First Time User: Sign-Up Here**
If you have never use the New Hire System before, you will need to sign-up, first. You will be prompted to enter your student/banner id (enter the number without the "A") on the sign-up page.
 - Returning User: Login Here**
If you have already signed-up to the New Hire System
 - Hire System does not recognize your login?**
[Click Here to contact us](#)
- Footer:**
 - Social media icons: Facebook, Instagram, LinkedIn, Twitter
 - Links: Mission - Annual Report - Policies - Staff List - Contact Us - Site Map

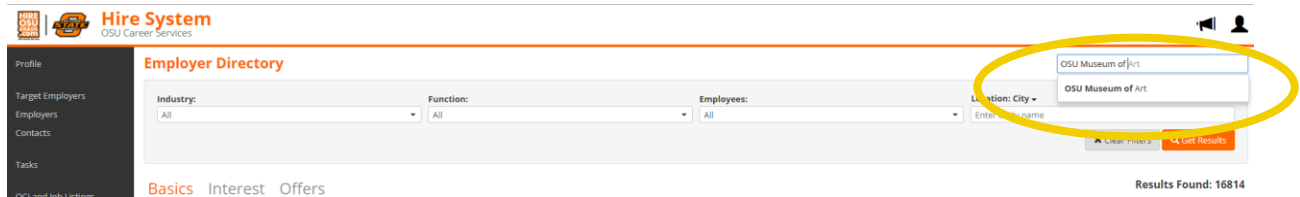
5. Login using your credentials.



6. Confirm your graduation date and click Continue.



7. Enter "OSU Museum of Art" in the "Quick jump to employer" field.



8. Click OCI and Job Listings

HIRE OSU GRADS .com | **OSU** | **Hire System**
OSU Career Services

OSU Museum of Art
★ <http://museum.okstate.edu/>

Click to add image

Basics | Activities | Contacts | Locations | Events | **OCI and Job Listings** | Research

Parent Employer --
Industries Government - Local / State / Federal, Education,
Number of Employees --

9. Click on the desired open position to apply.

HIRE OSU GRADS .com | **OSU** | **Hire System**
OSU Career Services

OSU Museum of Art
★ <http://museum.okstate.edu/>

Basics | Activities | Contacts | Locations | Events | **OCI and Job Listings** | Research

Job	Job Status	Application Status
Museum Collections Student Assistant Spring 2018 OSU Museum of Art Stillwater - OK Application Deadline: 11/24/2017, 11:30 PM	Application Open	Not Applied
Museum Preparator Student Assistant Spring 2018 OSU Museum of Art Stillwater - OK Application Deadline: 11/24/2017, 11:30 PM	Application Open	Not Applied
Registrar OSU Museum of Art Application Deadline: 7/29/2017, 5:00 PM	Application Closed	Not Applied
Student Staff Position OSU Museum of Art Application Deadline: 4/15/2017, 5:00 PM	Application Closed	Not Applied